

## **February 21, 2011 Nashua PTA Meeting**

### **In Attendance**

Christy Boyer	Kelly Cowan	Beth Huebener
Sandi Brown	Lindsay Villagran	Andi Gigliotti
Craig Grant	Lisa Sparks	Edie Buchanan
Polly Feigly	Jill Hoover	
Eva Payne	Carol Cobb	
Susan Circo	Billi Erickson	
Donna Shepard	Anna Miceli	
Sherry Thomas	Bekah Fowler	

### **Opening**

The meeting was called to order by Jill Hoover. A formal agenda was distributed.

A copy of the PTA Meeting Minutes was distributed via e-mail for review.

Motion to approve the minutes from Donna Shepard, second from Craig Grant. Motion passes.

### **Treasurer's Report**

Kelly Cowan distributes the latest Treasurer's Report and gives an overview.

Regarding the stop payment for a check... Edie Buchanan suggests that Kelly Cowan call the bank and request that the fees accompanying it be removed.

A discussion takes place that PTA generally does not issue stop payments, instead a new check is issued and if the original is found, it is to be given to the Treasurer.

Lisa Sparks asks why PTA seems to have so much excess cash on hand.

Several things might be contributing to this... Literature Festival is still coming as well as Jefferson City which are large amounts of cash.

And teachers are no longer taking several Field Trips per year like they once were, which is not consuming the Field Trip Transportation line item.

Jill Hoover notes that the PTA really needs to get an audit done before the end of the year. The following PTA Members agree to participate... Sandi Brown, Sherry Thomas, Lisa Sparks, Lindsay Villagran, Anna Miceli. Sandi Brown will try to set an audit up via e-mail.

### **Literature Festival**

The Children's Literature Festival will be April 22 in Warrensburg. Since so many 4<sup>th</sup> and 5<sup>th</sup> graders have qualified to go, there will need to be two buses to transport them. PTA budgets \$1,100 for the Literature Festival which generally covers one bus and the cost of student admission. The cost of the two buses is \$1,710. This leaves a remaining balance of \$1,300 (roughly), which is the rest of the transportation and

the cost of admission for the students who are attending.

Sandi Brown notes that from the beginning of the year, parents received a letter stating that the cost of the trip was unsure, at the time, and that any out of pocket cost would be communicated to parents as soon as possible. This was so that parents understood that there may be a cost for the students who qualify to attend.

Lisa Sparks notes that we have a Field Trip (transportation) line item that is hardly being used and since the 4<sup>th</sup> and 5<sup>th</sup> graders had no plans to go on any Field Trips this year, perhaps we should look at dividing those funds up and utilizing them towards the Literature Festival.

Susan Circo motions that PTA pay for the remaining balance (\$1,300 roughly) for the cost of the buses and admission out of big ticket items. Second from Sherry Thomas. Motion passes.

### **Reading Night**

Beth Huebener gives an overview of Reading Night to the group and asks if the PTA is still interested in providing the Pizza Dinner.

Sherry Thomas notes that last year the Pizza Dinner was \$1.50 per person for a slice of pizza, a brownie and a drink.

Sandi Brown states that the dinner may need to be planned and handled by the teachers because PTA doesn't have the volunteers available to call, organize and go pick up all of the pizza as many parents will be working book fair or at school to watch all of the kids doing wax museum.

Sherry Thomas volunteers to get the calls made for pizza. Lisa Sparks calls to see if she can pull some strings and get the order delivered.

### **Memorial Update**

Jill Hoover states that the PTA needs to make a decision about the memorial for Tyler McDowell.

Sandi Brown asks why we are discussing the memorial when Christy Boyer brought the idea to the table, at the November Meeting, to take up a collection of private donations to be filtered through a separate line item via the PTA and everyone in attendance was in agreement on the decision.

Jill Hoover states that because the idea was not voted on, it could not be carried out.

Sandi Brown states that it was asked if the idea needed to be voted on and the decision was not to vote because a motion had already been made to do "something" and this was the "something."

Christy Boyer states that she thinks it would be a good idea to do a stepping stone as a memorial. Should that memorial get broken then that is a poor choice on the person(s) who broke it but not the responsibility of the PTA to repair it. The stepping stone would cost about \$25.

Lisa Sparks asks if this would be setting the precedent for any future memorials. Christy states yes.

Christy notes that when the bylaws are up for review she would like for

the PTA to discuss and decide on a permanent course of action regarding memorials.

Polly Feigly motions that the PTA purchase a \$25 stepping stone for Tyler McDowell, to be engraved and permanently placed on the school grounds. Second from Susan Circo. Motion passes.

### **Open Discussion**

Eva Payne would like to ask the PTA consider purchasing the Stetro Pencil Grips, which have been purchased in the past, for Kindergarten Roundup. The pencil grips are then given to each child that attends Kindergarten Roundup along with a Nashua Pencil so that they can practice proper pencil grips. The cost is about \$8.

Lisa Parks motions that PTA purchase the Stetro Pencil Grips for Kindergarten Roundup. Second Donna Shepard. Motion passes.

Jill Hoover reminds the group that next month's meeting will be a week early due to NKCS D Spring Break.

Andi Gigliotti reports that Joan Skare has asked that the Retirement Reception discussion be tabled until Joan has had a chance to gather more information.

Lisa Sparks notes that she has called several past PTA participants and that Nashua PTA has never paid for a staff member's Retirement Reception.

Sandi Brown states that she is part of the Staff Appreciation Committee and suggested at the last meeting that members of the committee be contacted about making treats to have for the reception. She notes that she has never been called upon to make anything.

Lisa Sparks is also on the same committee and has not been called to bake for the staff.

Sandi Brown tells Ms. Gigliotti that Gina Nosal is the staff appreciation Chair and the teachers should look at contacting her about the occasion.

There is no current information on Jefferson City as Ms. Gigliotti cannot get Ryan Silvey or his staff to return her phone calls so that the day at the Capitol can be organized.